

**PENTAGON RENOVATION PROGRAM
PERSONAL PROTECTIVE EQUIPMENT (PPE) POLICY
GUIDELINES AND REQUIREMENTS**

**No. 00-03
2 May 2000**

1.0 Purpose In accordance with references below, the government requires all personnel to wear appropriate PPE when on any construction site. It is the Pentagon Renovation Program's policy to comply and standardize these requirements.

2.0 References

- a. 29 CFR 1910, 1926 and 1960
- b. EM 385-1-1

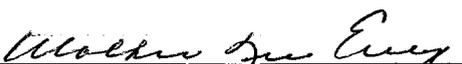
3.0 Guidelines and Requirements

- a. Program personnel that are actively involved in the construction activities must wear at a minimum:
 - (1.) Hard hat
 - (2.) Safety Shoes
 - (3.) Eye Protection
 - (4.) Hearing Protection
 - b. Procurement and management of all safety equipment will be handled through the Program's Safety Office. The attached Safety Equipment Request Form must be completed by any program personnel requiring equipment. When the employee completes the form, it must then be routed through their work supervisor as validation that the employee is in a position that requires the use of the equipment. The Safety Office will then procure and issue the equipment to the employee.
 - c. Program personnel that are contractors must note on their request if their company provides reimbursement for the requested equipment. This is usually only applicable to safety shoes. If their company or contract provides reimbursement, the individual will use personal means to procure the equipment and an invoice or receipt will be provided to them to submit for reimbursement. Those contractors that do not have a means of reimbursement are limited to the Program only paying up to \$100.00 for the purchase of Safety Shoes. This ceiling is applicable to contractor and government alike.
 - d. The Safety Office will maintain a small stock of the following equipment, which will be immediately available upon request:
 - (1.) First Aid Kits
 - (2.) Eye Protection
 - (3.) Hard Hats
-

- (4.) Ear Plugs
- (5.) Flash Lights
- (6.) Fire Extinguishers
- (7.) Hard Hat Liners (cold weather)

Point of contact for any questions or concerns of appropriate safety equipment should be directed to the Program Safety Officers, Ms. Florence Cleyman at (703) 614-1584, or Mr. Floyd Palmer at (703) 614-1606.

This policy is effective immediately. It will remain in effect until modified or rescinded.


WALKER LEE EVEY
Pentagon Renovation Program Manager

02 May 2000
DATE

Attachment: as

